

RAC 2-5 MONTHLY PROGRESS REPORT

VOUCHER NO. A031



Contract Number:	EP-S5-06-02	Contract Period:	Base
Work Assignment:	021-ROBE-051C	Report Period:	February 2009
W.A. Name:	North Bronson Industrial Area	Firm:	SulTRAC
EPA W.A. Manager:	Terese Van Donsel	Task:	2, 10, 6, 11, 1, 8, 9
EPA Project Officer:	Edward Quigley	Technically Complete:	15%
Contractor Project Manager:	Jennifer Knoepfle	Period of Performance:	December 31, 2009

SUMMARY

This report covers the 4-week period of January 26, 2009 through February 22, 2009. During this reporting period, SulTRAC performed project management activities as scoped.

Summary Costs and Level of Effort Hours

Please see the attached financial report. The February 2009 financial status report shows expenses incurred during this 4-week reporting period and includes 31 level-of-effort (LOE) hours and \$22.78 in ODC's and computer costs. The total WA cost and fee for February 2009 is \$3,239.63.

1. PROGRESS MADE THIS REPORT PERIOD

Task 1 - Project Planning and Support

SulTRAC performed project management activities, which included emails and phone calls with the EPA WAM, as well as schedule and financial tracking.

Task 2 - Community Involvement

No activities were conducted during this reporting period.

Task 6 - Reuse Planning

No activities were conducted during this reporting period.

Task 8 - Review of PRP RD Submittals

No activities were conducted during this reporting period.

Task 9 - Remedial Design Oversight

No activities were conducted during this reporting period.

Task 10 - Technical Meeting Support

No activities were conducted during this reporting period.

Task 11 - Work Assignment Closeout

No activities were conducted during this reporting period.

2. TASK SCHEDULES

Description	Start Date		Completion Date		Percent Complete	Schedule Variance
	Planned	Actual	Planned	Actual		
Work Plan	March 8, 2007	March 8, 2007	April 6, 2007	April 6, 2007	100	
Health and Safety Plan	April 15, 2007	April 15, 2007	June 16, 2007	May 29, 2007	100	(18 days)

3. SCHEDULE VARIANCES AND CORRECTIVE ACTIONS

There were no schedule variances or corrective actions during this reporting period.

4. ACTIVITY NEXT PERIOD

Task 1 - Project Planning and Support

Activities anticipated to be undertaken by SulTRAC during the next reporting period include:

1. Delivery of a monthly status report.
2. Communication with EPA WAM via meetings, emails, and phone calls.

Task 2 - Community Involvement

No activities are anticipated during the next reporting period.

Task 6 - Reuse Planning

No activities are anticipated during the next reporting period.

Task 8 - Review of PRP RD Submittals

No activities are anticipated during the next reporting period.

Task 9 - Remedial Design Oversight

No activities are anticipated during the next reporting period.

Task 10 - Technical Meeting Support

No activities are anticipated during the next reporting period.

Task 11 - Work Assignment Closeout

No activities are anticipated during the next reporting period.

5. TRAVEL - PURPOSE/DESTINATION

No travel costs were incurred during this period.

6. UTILIZATION OF SUBPOOL CONTRACTORS

No subpool costs appear in this month's invoice.